



Virginia

Department of Planning & Budget

Changes to Review Process on the Regulatory Town Hall

JULY 14, 2022

Accessing Town Hall

- Browse to <https://townhall.virginia.gov/index.cfm>
 - Same VITA username and password used for email and PC access
- Some agencies will be new users of Town Hall, and we can provide training on its use



Changes that Affect Every Regulatory Action

- Town Hall must be used by every executive branch agency for all regulatory changes, periodic reviews, etc.
 - This includes all regulatory changes submitted to the Registrar
- The appropriate Agency Background Document must be completed
 - We anticipate that its sections will change to reflect the new reporting requirements

Changes to Review of Non-Exempt Regulations

- ORM review will occur on Town Hall after Secretarial review
 - This will not affect the process agencies use
- For fast-tracks, DPB will still make initial determination within 10 days
 - That determination could be changed after further review
- DPB may return a regulatory package to an agency
 - If the package is not complete, or the agency wants to make changes but not withdraw the stage from Town Hall
 - The agency will be told ahead of time, along with what changes are needed

Changes to Review of Exempt Regulations

- All exempt regulations must use Town Hall
 - OAG certification memo must be posted on Town Hall
 - Specific citation of APA exemption also required, such as § 2.2-4006 A 4 a
- Town Hall changes are anticipated, but in the short run the process is:
 - After OAG letter is posted & package is returned by OAG to the agency, inform DPB at regulations@dpb.virginia.gov
 - ORM review occurs when package is at the agency & before submission to Registrar
 - ORM will notify the agency when a regulation can be submitted to the Registrar
- Agencies will be updated as automations are made to Town Hall

Other Considerations

- Periodic Reviews: no changes, just reminders
 - Cannot use a Fast-track action
 - Use of the stand-alone periodic review process on TH is preferable
- Regulatory reduction
 - Agencies should receive more information from your Cabinet Secretary, and DPB has no further information at this time
 - Agency's regulatory catalog from the HB 883 pilot program (available on Town Hall) should be updated